

**Job Posting #2303**  
**Assistant Sanitary Engineer**  
**To be posted Tuesday, March 5, 2019 until filled**

**Position:** Assistant Sanitary Engineer  
**Department:** Water Resources  
**Compensation:** \$36.26/Hr Excellent Benefits Package  
**Grade:** WR13 (Technical Exemption from Overtime)

**Definition:** Under general direction from Sanitary Engineer, performs professional engineering duties in the design, construction and operation of sewage collection and treatment systems; Supervises construction of sewage collection and treatment systems to ensure adherence to standards; performs related duties as required.

**Typical Examples of Duties & Percentage of Time:**

Reviews designs of sewage collection or treatment systems for defined areas; independently applies professional engineering skills in determining the most efficient design; reviews and evaluates cost estimates for construction and operations, and alternatives for financing; reviews plans of sub-division developers for engineering adequacy and conformance with control regulations.

Acts as Project Engineer on major water and sewer construction projects, controlling projects to conform with plans, specifications and conditions; supervises inspection of sewage systems under construction for conformance with plans and specifications; supervises and schedules engineering personnel; writes specifications for engineering contracts; performs field survey work and draws plans from calculations; assists the Sanitary Engineer as required; in the absence of the Sanitary Engineer, performs all administrative and managerial duties of the Sanitary Engineer.

**Knowledge, Skills and Abilities:**

Knowledge of (1) engineering principles, methods and practices applicable in the sanitary engineering field, (2) laws, regulations and standards promulgated by federal and state agencies applicable to pollution control in the sanitary engineering field, (3) research methods, procedures and techniques, (4) procedures and functions of county engineering, (5) structural analysis, (6) effective supervisory techniques.

Skill in (7) use of modern computer software programs.

Ability to (8) prepare and review contracts, (9) collect and analyze data, (10) establish and maintain effective working relationships with others, (11) plan and coordinate the field work of subordinates, (12) maintain records and prepare detailed technical reports.

*Suggested Training and Experience Requirements:*

Must be licensed by the State of Ohio as a registered professional engineer. Must possess a valid State of Ohio driver=s license. 1 course in supervision (or 1 month experience). Must pass (test negative) pre-employment drug test.

*Additional Requirements:*

Must pass (test negative) pre-employment drug test.

May work flexible schedule.

Must possess valid driver's license and maintain acceptable driving record.

May drive personal vehicle for county business.

Is subject to inside and outside environmental conditions.

Require vision (which may be corrected) to read small print.

May be required to attend periodic evening meetings and/or to travel within and out of the county to attend meetings.

Submit an *Application for Employment* and resume to **the Geauga County Commissioners, Attn: HR Administrator #2303, 470 Center Street Bldg. #4, Chardon OH 44024.** Please refer to details and application at [www.co.geauga.oh.us](http://www.co.geauga.oh.us).