

**IN THE COURT OF COMMON PLEAS
GEAUGA COUNTY, OHIO**

_____ :
Plaintiff : CASE NO: _____
-vs- : APPELLATE CASE NO: _____
_____ :
Defendant : **TRANSCRIPT ORDER FORM**

▶ A complete Transcript of the hearing held on _____ before _____ has been ordered from:
 Anita L. Comella, RPR, (Official Reporter for Judge David M. Ondrey) at (440)279-2017
 Beverly Modic at (Official Reporter for Judge Carolyn Paschke) at (440)279-2194

▶ I agree to be responsible for filing the **Original** record with the Common Pleas Court / Eleventh District Court of Appeals. **or** I request the court reporter file the original on my behalf and send me an office copy.

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▶ I have paid the estimated deposit upon ordering the transcript. Any balance due or overpayment shall be due and payable or refunded upon completion of the transcript.

▶ I agree to contact the Court Reporter to coordinate the filing of exhibits for incorporation into the record [if necessary]

Attorney Signature
Name: _____
Address: _____

Phone # _____
FAX # _____
e-mail _____

THE FOLLOWING TO BE COMPLETED BY COURT REPORTER:
I have received a copy of this request for transcription on _____ and agree to prepare said transcript by _____.

Court Reporter Signature