

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO**

In Re: _____ Case No. _____

I.D. _____

Judge Timothy J. Grendell

INSTRUCTIONS FOR SERVICE BY NEWSPAPER PUBLICATION

_____ having filed an Affidavit for Service by Publication for Notice of Hearing for Temporary Custody, The Geauga County Juvenile Clerk of Courts instructs _____ to:

- (1) promptly arrange for The News-Herald to publish, according to law, the Notice attached to the Affidavit for Service by Publication filed with this Court;
- (2) instruct The News-Herald that one publication of the Notice is required and that the publication date must be not later than the ___ day of _____, 20___, (which is at least seven days before the hearing date – Juv.R. 16(A));
- (3) instruct The News-Herald to prepare and file with this Court an affidavit, according to law, thus notifying the Court that the required publication of notice is completed; and
- (4) pay The News-Herald for all related costs and fees.

The News-Herald is located at 7085 Mentor Ave., Willoughby, Ohio 44094, and the telephone is (440)-951-0000.

Date: _____

Deputy Clerk