

**GEAUGA COUNTY PROBATE COURT
JUDGE TIMOTHY J. GREDELL**

CHECKLIST - WILL DEPOSIT

These instructions are provided as a public service of the Geauga County Probate Court, are intended as a guideline only, and are not legal advice. Depending on the circumstances of each case, additional steps may be required that are not listed below. The clerks are not attorneys and therefore cannot answer legal questions or assist you in completing the forms or deciding which forms apply to your situation. The documents that you file must be typewritten, legible, and completed in their entirety. The clerks may refuse for filing illegible or incomplete documents. The Court recommends that you obtain legal advice from your attorney or obtain assistance from the Court's Help Center before preparing and filing any forms. You may make an appointment with the Help Center by calling 440-279-1834. If you decide to proceed without assistance from your attorney or from the Court's Help Center, then you should read the following Probate Information Sheet and Geauga Local Rules before taking any action:

- See Geauga Probate Local Rule 59.1(A) and (B)

Filing Requirements

1. **Original Will** - (depositor should retain a photocopy)
2. **GC PF 45.1 - Will Deposit Information**
3. Provide Name and address of person to send the completed Certificate of Deposit.
4. **Court Cost Deposit** - arrange for payment of court cost deposit. See the "Probate Court Costs" on the Court's website.